



EPSILON SIGMA PHI - ALPHA SIGMA WISCONSIN CHAPTER BOARD MEETING

February 12, 2009

1:30-3:30 PM

Teleconference

MEETING WAS CALLED TO ORDER by President Dianne Weber at 1:32PM.

ROLL CALL (A minimum of 6 voting members is required for a quorum to conduct business. 9 voting members are present. A quorum is achieved.)

Voting members present: Dianne Weber, Chris Kniep, Mike Wildeck, Jeanne Baum, JoAnn Gruber-Hagen Yvonne Horton, Steve Kinzel, Paul Roback, Kathy Eisenmann

Others present: Linda Kustka, Tom Parslow, Gary Korb

Excused: Mary Ann Genson, Karen Joos, Marma McIntee, Bob Cropp, Chuck Law

Absent: Jim Hovland, Tom Blewett, Dwayne Rohweder, Tom Syverud

REVIEW AND ADOPT AGENDA – Moved by Baum, seconded by Kniep, to adopt the agenda as amended. Motion carried.

REVIEW 11/18/08 MEETING MINUTES – Moved by Kinzel, seconded by Kniep, to accept the minutes as presented and place on file. Motion carried. Minutes will be forwarded to Jennifer Lord to post as adopted.

TREASURER'S REPORT (Jeanne Baum, Treasurer) – Report was distributed previously. Four CDs were combined to two CDs in December. Budget shows the Resource Development Committee's \$1800 operating budget transferred from the endowment fund. We had budgeted \$2800 for national meeting but only \$800 was spent due to special circumstances this past year. As of February 12, we have 13 new members, 107 renewals, 1 life member paid in full and 1 life member using the option to pay in two annual installments. Question was raised if ESP needs to file the IRS Form 990. Baum will clarify with Dan Malacara, Cooperative Extension Director of Budget and Fiscal Operations. Baum will clarify the address on record for ESP's EIN number and seek to establish it as the Cooperative Extension Dean's office address. Report will be placed on file for audit.

STANDING COMMITTEE REPORTS

1. Member Services (written report submitted): Committee has received nominations for all awards and will meet February 13 to select recipients.
2. Global Relations (Tom Syverud, chair): No report. Seeking new chair following Tom's retirement.
3. Grants (Chris Kniep, liaison): Committee will meet February 18 to review a number of applications and select grant recipients. Grants will be announced at JCEP. Definitions have been established for the Mackey and Fitzsimmons awards.
4. Legislative/Benefits Review (Dwayne Rohweder, chair): No report. ESP pays dues to Coalition of Wisconsin Annuitants. It appears under "Retirees" in the budget.
5. Membership (Gary Korb, chair): Membership numbers are a little lower than in the past at this time of the year. Growing or maintaining membership could be challenging given the present economic situation. National membership trend is downward. It was suggested to send out another announcement of dues renewal or new membership prior to JCEP. We need to articulate values of ESP membership other than grants and awards – particularly for younger/newer members. What distinguishes ESP from other organizations? What do members get being an

ESP member they can't get without belonging? Wildeck stated he believes the endowment fund and the grants it supports is important as is the intergenerational networking through ESP members. Jerry Apps, a proponent of ESP and intergenerational networking, could be asked to address the value of intergenerational interaction when he addresses JCEP. ESP is a good way to stay in touch with colleagues after retirement. Can a person become Life Member if not a member during employment? Do we know how we got the 13 new members this year? The committee will forward to the Board a list of members who haven't yet renewed this year for assistance in seeking their membership renewal.

6. Nominations (Diane Weber reporting): Need a new Nominations Committee Chair and there is interest in appointing a Nominations Committee. Perhaps Past President(s), President and President-Elect can meet to discuss. Current committee chair Chuck Law requests suggestions for nominations. It was suggested that the Past President become Nominations Committee Chair. Current Past President Wildeck will confer with Law to finalize what nominations are needed and get the process started with consideration for involving newer members.
7. Resource Development (Tom Parslow, chair): The committee is spending down dollars in the UW Trust fund. In December 2008, this fund's market value was \$30,585 which will provide several more years of grants. UW Foundation Funds (endowment and Ahlgren funds) have lost significant value due to market performance. Current market values may dip below our original funds that were invested. We will be okay for this year but may have to reduce grants in future years. The committee is updating website to encourage on-line donations, endowment fund brochures and a display for JCEP. A letter will be sent soon to past donors seeking their continued support for endowment fund.
8. Retirees (Jim Hovland, chair): No report.
9. Historian (Linda Kustka, Historian): Tour to archives will include ESP history materials in addition to info about counties and program areas.
10. Newsletter (Dianne Weber reporting): Newsletter deadline is February 13.

UNFINISHED/ONGOING BUSINESS

1. JCEP Conference:
 - a. Should we discontinue giving new member paper weights as part of new member initiation at JCEP? New members often do not attend the initiation and the paper weights are expensive to mail. Moved by Wildeck, seconded by Kinzel, to discontinue paper weights and continue paper certificates. Motion carried.
 - b. Selling Jerry Apps books – There about 15 books left in inventory. Linda Kustka and Jeanne Baum will sell books at JCEP.
 - c. ESP Quiet Auction – Several new things: 1) Encouraging counties to put together baskets. Dick Pederson is working with District Directors to promote county baskets. Counties can join together. State units can donate baskets; 2) Baskets will be judged and the top two baskets will be live auctioned during Wednesday evening reception.
 - d. Extension Olympics – There will be a Dollar Auction between Extension Olympics events. We received approval to bring in Culver's ice cream and toppings (sold to us at cost) for an ice cream break during Extension Olympics. Past President, President and President-Elect are requested to help scoop ice cream that night.
 - e. Business meeting – April 1, 11:00-12:15, at JCEP just before awards luncheon.
 - f. Endowment Fund Evergreens update/celebration – 13 new names being added. Past donors are being moved up in categories as appropriate. The committee proposes a small reception for major donors and/or their families -- Margaret Ahlgren, John Mackey, Marv Beatty, and Ellen Fitzsimmons. The Pyle Center has offered to provide refreshments. Following the reception, major donors would be invited to the awards luncheon at JCEP to be part of the presentation of their grants. Moved by Parslow, seconded by Horton, to hold a small
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- reception the morning of April 1 at the Pyle Center, involving major donors, selected UWEX administrators and ESP officers, and the major contributors be invited to take part in the grant presentations on April 1 at JCEP. ESP will purchase JCEP luncheon tickets for contributors and spouse/significant other with dollars coming from ESP committee budgets for Grants or Member Services committees. Motion carried. Baum, Weber and Parslow will clarify source of funds.
- g. Other JCEP business – Paul Roback will take ESP pictures at JCEP.
 2. PILD Conference: Kniep is attending as President-Elect and Mike Koles will attend on Dean's Office funding. Dianne Weber will attend as JCEP coordinator, at JCEP expense.
 3. ESP Website: Jennifer Lord, Dean's Office, is working on updating website with support from Nancy Brooks and Paul Roback. Committees are requested to review committee pages to ensure they are up to date. Send needed updates to Lord. New ESP logo will be incorporated.

NEW BUSINESS

1. Bylaw revisions (Mike Wildeck): Proposed changes must be forwarded to membership at least 30 days prior to voting on them at annual meeting. Proposed changes will be included in the upcoming ESP newsletter. Proposed changes are minimal:
 - a. Purpose of organization – strengthen connection between ESP and CES administration.
 - b. Duties of officers -- President: Add making committee assignment and appointments to President (currently in President-Elect duties)
 - c. Standing committees – update names to be more consistent with current committee activities. Clarify committee membership (adding “normally” to give more flexibility) and that President appoints members.
 - d. Check with Dan Malacara on advisability of adding organizational address to by-laws. Suggest that address be the Cooperative Extension Dean's Office.
2. Proposed JCEP bylaw changes – more significant changes are proposed. Looking for feedback from member organizations. When proposed changes are finished, they will be forwarded to ESP Board. Changes will likely include:
 - a. Treasurer – money handling and procedures for funding JCEP activities to be done more consistently with state procedures.
 - b. Strengthening connection to CES administration for liability purposes.
3. ESP stationary – 1000 letterhead and envelopes can be printed for \$200. More cost effective to pre-print stationary and envelopes in color rather than printing on demand. The Resource Development Committee will receive half the order and cover half the cost. The remaining inventory and cost will be responsibility of the ESP Board with expense coming out of Board Expense budget line. Moved by Kinzel, seconded Baum, to print 1000 letterhead and envelopes. Motion carried.
4. UW-Extension 100th Year Celebration – in 2012?
 - a. Minnesota is celebrating their 100th year and has great website. Linda Kustka is thinking about it. It is suggested that we start talking about it at JCEP to build interest. Recruit ESP members to get involved.
5. Regional meeting, San Diego, CA – President-Elect Kniep is attending.
6. Members indicating interest in serving on committees on membership dues forms – not many indicated interest. Those that did indicated interest in Prof Development and Member Services. Jeanne Baum will forward interested names to committee chairs and President Elect. Tom Parslow encouraged committee chairs to seek new members to recommend to the President. Suggested that we encourage ESP members attending the annual meeting to indicate interest in committee membership.

NEXT MEETING – Annual meeting, April 1, 2009, JCEP, Madison. If meeting needed before Annual meeting, alert Dianne Weber.

ADJOURN – Moved by Wildeck, seconded by Kinzel, to adjourn. Motion carried. Meeting adjourned at 3:15PM.
