



**Epsilon Sigma Phi: Alpha Sigma Wisconsin Chapter
Board of Directors Meeting - Wisline
July 2, 2013 10:00 AM – 12:00 PM
Meeting Minutes**

Call to Order: The meeting was called to order by ESP President Patrick Nehring at 10:07 AM.

Roll Call: Roll Call was conducted by ESP Secretary Aerica Bjurstrom. Members present were: Patrick Nehring, Paul Roback, Linda Kustka, Chris Kniep, Tom Schmitz, Mary Novak, Patrick Robinson, Dwayne Rohweder, Aerica Bjurstrom, Melanie Miller, Mary Ann Schilling, Kristi Cutts, Kay Schroeder, Mike Koles, Marilyn Herman, Peggy Compton

Review and Adopt the Agenda: Nehring reviewed the agenda, requesting additions or changes. Motion made by Rohweder/Miller to approve agenda as presented. Motion carried.

Meeting Minutes: Motion made by Schilling/Rohweder to approve of minutes as presented. Motion carried.

Treasurer's Report: Melanie Miller, Treasurer reviewed highlights of the current financial report. First quarter gained \$990 in membership dues. Income of \$1,149 from the JCEP conference. Expenses were \$254 from JCEP reception, Compton travel to PILD, and Awards. Current balance is \$2,003.68. Motion to place treasurer's report on file made by Compton/Schroeder.

Standing Committee Reports:

- Awards - Rene Mehlberg was not present for the meeting. Awards were highlighted at JCEP. Board Liaison Patrick Robinson.
- Benefits Review - Dwayne Rohweder reported the investment returns for both the Core and Variable have been positive for the first five months of the year ending at 5.6% for the year for the Core and 12.5% for the year for the Variable. The governor has not signed a new budget so there was no report on health insurance yet. Board Liaison Patrick Nehring.
- Grants - Chris Kniep reported that grant applications are due August 1. Patty Carroll is co-chair of the committee. There is plenty of money to work with, so people should apply. Board Liaison Kay Schroeder.
- Global Relations - Mary Ann Schilling reported on the International Workshop held in March. There is talk of holding another workshop since it received so much positive feedback. Erin Peot attended the workshop and has already attended an international experience in Nicaragua. Board Liaison Aerica Bjurstrom
- Membership - Kristi Cutts reported membership has increased. There are now 279 members in ESP. She would like to recruit some members to help with a membership drive. Board Liaison Melanie Miller.
- Nominations - Peggy Compton serves as the chair of the committee as the past president. ESP will be looking for new board members and a new president-elect.
- Resource Development and Management: vacant no report

- Retiree - Paul Roback reported he would like to communicate with life members as much as possible via email. Melanie will forward emails of new life members to Paul. Board Liaison Tom Schmitz.

Board Member Reports:

- Historian- Linda Kustka reported that since the last meeting a video of retired administrators was released and placed with Mary O'Connor and in the archives. A poster on Wisconsin ESP needs to be produced for Galaxy IV. Linda is looking for volunteers to help with the technology and know-how to make a nice poster for the event. Tom asked if clips of the DVD can be posted on the ESP website. A suggestion was also made to post clips on the UW-Extension YouTube channel.
- Retiree Representation - Kay Buelke Schroeder and Marilyn Herman reported there were no comments or concerns from membership. Paul and committee are doing a great job.
- State Representation - Tom Schmitz reported about the recent email from Chancellor Cross regarding the budget. Tom noted local support for UW-Extension is tremendous.
- County Director - Barb Haynes & Mike Koles – no report.
- Wisconsin JCEP
 - JCEP Conference - Patrick Nehring reported the 2014 JCEP Conference will be held in La Crosse and will be on March 11/12 or 12/13.
 - Marketing and Promotions – Patrick Nehring for Joan LeFebvre. Patrick reported this committee seeks nominations across program areas.
 - Issues and Concerns - Peggy Compton
- Past President: Peggy Compton reported the Achievement in Membership and Chapter of Merit Applications have been completed. It is an online application and the organization receives points for membership numbers, activities, and having delegates at the National ESP meetings. Awards will be given out at Galaxy. Wisconsin was a Gold Chapter in 2012.
- President - Patrick Nehring reported on the announcement of the National ESP Recognition and Scholarship recipient Ellen Andrews.
- President-elect - Mary Novak reported that she had not heard of any passings of members and if there were and to please forward them to her.

Unfinished/On-going Business

- ESP Room at the Pyle Center – Linda Kustka reported she is trying to formalize a committee to develop a piece (art, electronic, etc) for a room at the Pyle Center explaining ESP. Melanie Miller and Linda met with Bill Mann last year to see if a meeting room could be decorated showing what ESP is. Melanie and Linda will be part of the committee and Linda will send out an email to general membership with interest in art, historical perspective, or technology. The call for volunteers should go to retirees and active members in newsletter and email. Other people who may be good for the committee are Linda Erickson and Yvonne suggested Joanne Hintz.
- Resource Development and Management Committee
 - Committee membership and chair – Peggy said a new member is interested in being on the committee. Beth Johnson and Christopher Stark filled out forms to be on committee. Board Liaison – Patrick Nehring
 - Campaign for monthly donation of payroll deduction – Good idea to occasionally reinvestigate endowment. Bob Cropp, Chris Stark, and Beth Johnson volunteered to work on

- the committee. It will be put on agenda for next meeting and see where they are in interest in committee. There were no objections to monthly campaign by the board.
- JCEP Auction
 - Newsletter printing/ mailing – Rene would like to step down as editor of the newsletter. Chris Kniep is covering for Rene for the next edition of the newsletter. It costs a lot to print and send from Dean's office so Rene was sending from her office. Newsletters are sent to people without email. Rene charged back \$125 per round of newsletters compared to the Dean's office which was \$300-500. Peggy said UW-Platteville print would be similar cost to a county office's cost. If someone else could be editor and send it to Peggy, she thinks they could be sent from UW-Platteville. Leave on agenda for next meeting, in the meantime look at current ESP members and come up with a list of recruits.

July issue needs – Presidents message and photo, PILD report (Peggy), global relations (Mary Ann), Welcome new officers and directors (need list from Patrick), photos of award winners (Patrick might have them). Kris needs articles by Monday, July 15. Linda will submit an article on Pyle Center Room. Patrick will send list of grant recipients and what they did with the money.

New Business

- Newsletter – Editor position is vacant.
 - 3 per year – July, November, March
 - Rene Mehlberg has pieces for July's newsletter and will coach new editor and Chris Kniep is filling in as editor for July issue.
- ESP Picnic- August 20, 2013, Lakeview Park Shelter on Allen Blvd., Madison
 - 2:30 Social Time
 - 4:00 Program
 - 5:00 Dinner
- PILD Report – Mary Ann Schilling/Peggy Compton

Mary Ann reported the trip was about communicating public value and she enjoyed getting to know the delegates from around the state. Peggy and Mary Ann attended ESP meeting. Mary Ann attended a meeting with a representative from the USDA and learned more about how they are working with food security. Her visit including meeting with Ron Kind and Ron Johnson's staff member. There was major focus on the Farm Bill.

Peggy said she was a first-time attendee. Each organization has two representatives, 10-12 current employees, Dean's office, administrators, 4-H'ers, and county board supervisors. Approximately 30 people, Wisconsin has a large delegation that attends PILD.

2014 PILD is April 6-9 and ESP will be looking for representatives for next year. Contact Patrick Nehring if you are interested in attending.

- 2013 National ESP Meeting Delegates at the Galaxy Conference will be held in Pittsburgh, PA September 16-20. Patrick Nehring and Mary Novak will be attending and representing Wisconsin ESP.

Upcoming Meetings

- Board Meetings



- August 20, 2013, 11:00 a.m. – 2:00 p.m., Pyle Center. Arrangements will be made for a Wisline. People attending the meeting at the Pyle Center should bring a lunch.
- The next two meetings are scheduled for November 2013 and March 2014. Patrick will send out a Doodle Poll to get dates for the two meetings.
- National ESP Meeting/Galaxy Conference – September 16-20, Pittsburgh, PA
- National JCEP Leadership Conference – February 11-13, 2014, Memphis, TN
- Wisconsin's JCEP Conference – March 11-12 or 12-13, 2014, La Crosse, WI
- PILD – April 6-9, 2014, Alexandria, VA
- National ESP Meeting – October 6-9, 2014, Indianapolis, IN

Adjourn: Motion made by Herman/Mary Ann Schilling to adjourn the meeting at 11:38 AM.

DRAFT