



EPSILON SIGMA PHI- ALPHA SIGMA WISCONSIN CHAPTER

Board of Directors Meeting – WisLine

June 13, 2011

1:00 -3:00 p.m.

Minutes

Meeting was called to order by President, Joan LeFebvre at 1:00p.m.

Roll Call:

Present: Joan LeFebvre, Paul Roback, René Mehlberg, Jeanne Baum, Sue Buck, Ann Keim, Faden Fulleylove-Krause, Mary Mennes, Patrick Nehring, Cara Carper, Linda Kustka, Joan Wimme, Edie Felts-Podoll, Peg Reedy, Peggy Compton

Absent: Yvonne Horton, Dwayne Rohweder, Mahlon Peterson

LeFebvre confirmed that 2011-2012 Board Membership information was correct.

Review and Adopt Agenda: Moved by Nehring/Roback to adopt the agenda as printed. Motion carried.

Since the March 3, 2011 minutes were not distributed before the meeting, they will be distributed for approval at the August 16, 2011 meeting.

Treasurer's Report: Jeanne Baum

Baum shared two reports: budget to date and checks disbursed. Not a lot of activity with the start of the new year. Banner expense was placed and noted under the membership line. Audit is complete. Notes: 1) organization operates without an interest bearing checking account; should the organization consider a Money Market account that would earn a little bit of interest. It was decided to wait until Baum's term is over to convert Money Market account. At the same time, Baum will clarify who and how many people should be on the bank signature card. 2) Daniel Malacara, during the audit suggested possibly consolidating the CDs for a balance of up to \$5,000 to pick up a little bit more interest. It was decided to wait and re-examine in December when some CDs are due and to see how cash flow is going. Several commented that it was better to have several CDs to provide flexibility. Motion by Baum/Fulleylove-Krause to place Treasurer's report on file for audit. Motion carried.

Standing Committee Reports:

Awards: Joan Wimme

Wimme is the new chair who is meeting with Matt Hanson, previous chair to go through things. Wimme reported that they need to replace a couple of committee members for this upcoming year, including a chair-elect. The committee works to make sure to meet deadlines in a timely manner. Mehlberg stepped forward to serve as the Board Liaison.

Benefits Review: Dwayne Rohweder

Not on-line. LeFebvre reported that Kathy Eisemann may be interested in taking on the chair role. Felts-Podoll has also had a conversation with Eisemann who said that she is looking for someone to help with the federal side of benefits. Fulleylove-Krause is contacting Mary Heisler as a possible lead and will report back to LeFebvre. Keim will serve as the Board Liaison.

Grants: Mahlon Peterson, reported by Nehring

Next grants are due August 1. The committee will be meeting in the near future. Nehring has received recipients' reports that will be forwarded for the newsletter. Nehring will serve as the board liaison.

Global Relations:

Chair position is currently vacant. Fulleylove-Krause reported that the committee is looking for a chair and chair-elect. Fulleylove-Krause will continue as the Board Liaison. The committee meets with the UWEX International Committee Programs as programming is similar, and looks at what the National ESP Global Relations committee is doing. Always looking for new members.

Membership: Edie Felts-Podoll

Plans are to grow ESP membership through promotion. Three categories of membership: new, continuing, and retirees. Committee membership is stable. Felts-Podoll reminded us that we are all responsible to grow ESP membership. Reported that Achievement in Membership & Chapter of Merit Applications was completed. Also shared that she completed a membership survey sent from National ESP. The committee needs a chair elect. Baum will serve as the Board Liaison.

Nominations: Paul Roback

Currently is a committee of one(Roback) which makes it difficult to recruit for all open board positions. Last year, the committee expanded to President & President-Elect. Roback shared that Peggy Compton has agreed to serve as President-Elect. Buck will serve as the Board Liaison.

Resource Development and Management: Peg Reedy

Reedy's term as chair is up next year and the committee is currently looking for new members. Cara Carper has agreed to serve on the committee and as Board Liaison. Reedy reported that donations from January 1 – June 1 were approximately \$2800 with \$1033 coming from the silent auction at JCEP.

Retiree: Paul Roback

Shared a brief history of the committee. Last year Roback started an ESP retiree email list which has been used for many functions and announcements. He has received very positive comments in return. The committee is having teleconference June 15 to chart a new course. Board Liaisons are Roback/Mennes.

Board Member Reports:

Historian: Linda Kustka

Since last meeting a survey was done via the ESP retiree list. Excellent response from current members and retiree list for the 2012 Centennial. Starting to organize the committee and will be contacting people in the next month or so to serve on the committee. The overall history committee will be the first to start with other committees formed from there.

Newsletter: René Mehlberg

Mehlberg reminded members that the newsletter is published three times per year – July, November, March. The upcoming newsletter deadline is Wednesday, June 15th with the drop-dead date of Monday,

June 20th. Very few articles have come in yet. Please get them in on time and let her know if you're NOT going to have an article.

Mennes asked if the ESP picnic notice can be sent as a separate correspondence prior to the July newsletter? Mehlberg will take care of this by the end of the week by getting the information to the Dean's Office and Roback (retiree email list) to distribute.

Administration Support: Katie Councilor, the ESP "go-to" person in the Dean's Office. She will be leaving her position there in mid-August. LeFebvre will update the board on future administration support.

Administration Representative: Yvonne Horton
No report.

Retiree Representation: Faden Fulleylove-Krause & Mary Mennes
No report

State Representation: Ann Keim & Sue Buck
No report

Past President: Paul Roback

The 2011 WI JCEP Conference was a great conference, led by ESP President Chris Kniep. Due to WI-JCEP rotations, Roback will chair the WI JCEP Board this upcoming year. He also reported that the 2012 WI JCEP Conference is April 10-12, and will be again held in Stevens Point at the Holiday Inn.

President: Joan LeFebvre
National ESP

- June 1—Announcement of National Recognition and Scholarship Recipients: didn't see any Wisconsin recipients this year.
- Achievement in Membership & Chapter of Merit Applications completed- Thanks Jeanne, Edie, Chris!
- National ESP Meeting – October 9-13, 2011 Syracuse, NY; registration is now open
- North Central hosting 2014 ESP national conference – Indiana will be the host state with neighboring states assisting.

Calendar of ESP Activities – sent by LeFebvre. Send any updates to her.

President-elect:

Peggy Compton has agreed to serve in this role. Motion by Roback/Fulleylove-Krause for the ESP Board to appoint Peggy Compton as ESP President-Elect. Motion carried by a roll call vote of 9-1 with Nehring voting in the minority.

Compton shared the updated Memorial Listing

- Lowell Pierce
- Michelle Mielke

Kustka passed along the name of Earnest Ehrbar.

Unfinished/On-going Business

Strategic Planning-Implementation

- Grow and Engage Membership: Focus comes into play at the end of the year.
- Strengthen our Organizational Structure:
 - i) Committee Policies and Procedures—Joan LeFebvre
LeFebvre talked through the “Talking Points for Standing Committee Policies and Procedures” document that was attached with the Wisline agenda. After much discussion, it was decided have committee membership updates, including committee membership and when each person’s term expires, done by August 16 (the next ESP Board Meeting). It was also suggested to include any committee policies & procedures, if applicable. LeFebvre will update the document based on discussion. Information will be posted on the respective committee page on the ESP website. Email information to Katie Councilor in the Dean’s Office for website updates.
 - ii) 501c3—Paul Roback (not discussed)

PILD Report – Shelley Tidemann & Matt Hanson

Tidemann reported on behalf of herself & Hanson. She thanked ESP for their support to the PILD conference, “Relevant Now and Beyond.” She highlighted the presentation by Dr. Marshal Stewart, director for Family Living & 4-H in North Carolina, who talked about the importance of marketing and getting our name out there. She said all presentations gave insights to keep in mind of what to discuss of what Cooperative Extension provides in relation to Public Value. She encourages others who have the opportunity to attend PILD.

New Business

ESP Picnic- August 16, 2011, Lakeview Park Shelter on Allen Blvd.

All board members are strongly encouraged to attend this event!

- i) 2:30 Social Time
- ii) 4:00 Program
- iii) 5:00 Dinner

UW-Extension 100th Year Celebration – 2012 – Linda Kustka

Kustka asked the board to consider hosting a specific ESP identified event. What this would be is not known at this time, but think about something that could be of historical significance. There isn’t a specific date for the celebration. The celebration will be incorporated into ongoing events throughout the year i.e. – WI-JCEP, WACEC, etc. The committee is currently working on the calendar of events. More details to discuss and to revisit at the August meeting.

Upcoming Meetings

Board Meetings

- iv) August 16, 2011- 11:00a.m. at the Pyle Center; watch for more details
- v) November 2011
- vi) March 2012

National JCEP Leadership Conference – Feb 7-8, 2012, San Antonio, TX

LeFebvre adjourned the meeting at 3:12p.m.

Minutes recorded by René L. Mehlberg, Secretary