



EPSILON SIGMA PHI- ALPHA SIGMA WISCONSIN CHAPTER

Board of Directors Meeting – WisLine
June 18, 2012
9:00 -11:00 a.m.
Minutes

Meeting was called to order by President, Peggy Compton, at 9:10 a.m.

Compton thanked Cara Carper for volunteering to take notes in the Secretary's absence.

Present: Peggy Compton, Patrick Nehring, Joan LeFebvre, Melanie Miller, Tom Schmitz, Kay Buelke Schroeder, Barb Hanes, Cara Carper

Excused: René Mehlberg, Linda Kustka, Ann Keim, Mary Mennes, Yvonne Horton

Question whether committee chairs were invited. They will be invited to future meetings.

Review and Adopt Agenda: Compton added "Audit Report" under Item 8) d. No further additions. Motion by Schmitz/Nehring to adopt the agenda. Motion carried.

Review of February 14, 2012 meeting minutes: Motion by Miller/LeFebvre to table approval of the February meeting minutes until the August meeting.

Treasurer's Report: Melanie Miller thanked Jeanne Baum for the great job of transferring books and explaining the job duties. Miller sent treasurer's report via e-mail.
\$4865.10 on hand

A check has been received for the grant funds to help cover the Jerry Apps workshop. It has not yet been deposited. ESP received a bill for copying the annual report that was handed out at the JCEP conference and for printing and mailing of newsletters. LeFebvre was surprised by these bills because it had not been discussed or outlined that we would be charged for these items. (ESP should have been billed, but hadn't been since 2009.) We will need to pay this bill and in the future. This should be anticipated in next year's budget. Miller will add that adjustment to the next Treasurer's report. Motion Schroeder/Schmitz to place the report on file. Motion carried.

Standing Committee Reports:

Reports will be provided at the August meeting.

1. Awards: Joan Wimpe – report to be provided in August.
2. Benefits Review: Dwayne Rohweder – report to be provided in August. Rohweder is inviting others to join the committee.

3. Grants: Mahlon Peterson – report to be provided in August. Nehring reported there is a new Chair-Elect. The next round of grants is due August 1.
4. Global Relations: Compton reported there is interest in re-invigorating this committee. Arlen Albrecht has been contacted for suggestions/consultation with the committee as it gets started again. Please contact Compton if you know of people who may be interested in being on the committee or work that could be done by the committee. There needs to be coordination and/or communication with the “formally appointed” Extension Global Relations group/committee.
5. Membership: Faye Malek – report to be provided in August. Chapter of Merit – determination that Wisconsin was not eligible to submit this year.
6. Nominations: Joan LeFebvre – Kristi Cutts has joined the committee to make it a full slate of committee members, along with: LeFebvre, Compton, Nehring, Dick Pederson, Karen Joos. They plan to get organized this fall for opening positions.
7. Resource Development and Management: Peg Reedy – report to be provided in August. Carper will chair the committee in the future.
8. Retiree: Paul Roback – Report to be provided in August.

Liaisons were appointed/volunteered:

Awards: Kay Buelke Schroeder

Benefits Review: Joan LeFebvre

Grants: Patrick Nehring

Global Relations: Peggy Compton

Membership: Melanie Miller

Nominations: three board members are already on, so formal liaison not needed

Resource Development and Management: Cara Carper

Retiree: LeFebvre suggested Mary Mennes. Compton will follow up with Mennes.

Compton will provide these names to committee chairs for inclusion on committees.

Board Member Reports:

Historian: Linda Kustka – Kustka was not able to attend today’s meeting but offered the following food for thought and for the August agenda: “Should we do a project with a historical perspective for the ESP room in the Pyle Center?”

Newsletter: René Mehlberg

Mehlberg provided an email report. The next newsletter will go out in July. Thanks to those who have sent article. To those who need to write an article, get it to her by Wednesday (June 20).

LeFebvre explained that each committee chair should be submitting an article. Compton will send an email to each committee chair regarding articles.

Administration Representative: Yvonne Horton

No report.

Retiree Representation: Kay Buelke Schroeder & Mary Mennes

No report. Commendation to Paul Roback for contact with retirees.

State Representation: Ann Keim & Tom Schmitz

Schmitz suggested ESP stay abreast of changes based on Strategic Plan. The change to four regions and the staffing changes may change the nature of our jobs and the roles we are asked to play. How do we

get the word out about the work we do in a way that's effective and non-partisan? The Resource Advocacy Network is playing an important role and ESP retirees, in particular, could have an important role and connection in talking with our federal and state legislators.

Past President: Joan LeFebvre

No report.

President: Peggy Compton

National ESP

June 1—Announcement of National Recognition and Scholarship Recipients – Thanks to Joan Wimme for representing us on the selection process. There were not any award winners from Wisconsin this year.

Chapter of Merit Application completed – Thanks to Joan LeFebvre for her work on this. LeFebvre answered online questions about the organization of the chapter. The application and forms are available on the national website. Awards will be announced at the National ESP meeting in October.

ESP Administrator/Leader Scholarship Application due date extended to July 1. This is for first time attendees of the National Conference.

<http://scholarship.espnational.org/administrator-leader-scholarship/administrator--leader-scholarship-instructions>;

The Professional Development Mini-Grant was also reopened for applications extended to August 1 (up to \$1,000). We were successful in getting these funds to support the Apps workshop at JCEP.

President-elect: Patrick Nehring

Memorial list – Nehring was not aware of any additional memorials.

Unfinished/On-going Business

Website Update: Peggy Compton

Roback as Past-President had a program assistant in his office, working to convert the ESP website to Wordpress. She started on it, but left her position. Roback will have his new program assistant finish up the work. In 2-4 weeks, the old website will be taken down and the new one put up. Then Janice England in the Dean's office will maintain and post new information in the future.

Global Relations Committee Update: Peggy Compton

Compton mentioned much of report above in Committee Reports. Looking for members and a chair to get the committee reorganized.

PILD Report – René Mehlberg, Patrick Nehring, Sue Buck (Coordination)

Compton read the written email provided by Mehlberg. Nehring agreed and noted that Wisconsin Extension seems to be further along than other states in educational programming. Nehring encourages others to attend.

Audit Report – Email from Kathi Vos on June 13, 2012:

“On Wednesday, June 13, 2012 Kathi Vos, Linda Kustka and Melanie Miller audited the ESP revenues, expenditures, bank statements and financial reports for the period May 2011 through April 2012. Jeanne Baum was present during the audit to answer questions. Everything was in order and reconciled.” Miller reported the books were in especially good order. Thanks to Baum for her exceptional work.

New Business

ESP Picnic- August 21, 2012, Lakeview Park Shelter on Allen Blvd.

All board members are strongly encouraged to attend this event!

- i) 2:30 Social Time
- ii) 4:00 Program
- iii) 5:00 Dinner

RSVP due by Friday, August 17 to Mary Mennes. Compton will send a reminder email in early August.

Our next board meeting will be at the Pyle Center prior to the picnic 11 a.m.-2 p.m. Those who attend the meeting can then go to the picnic. A call-in connection will be available. Let Compton know if you will need a call-in line.

2012 National ESP Meeting Voting Delegates – electronic submission by August 31

The national meeting is October 7-10 in Mobile, AL. Carper and Compton will be attending and providing a presentation on fundraising. The presentation was due to a request from the National Resource Development Committee. Compton will be a voting delegate. Patrick Nehring (President-elect) also plans to attend as a voting delegate.

Payment to Dean's Office for newsletter printing/ mailing etc.

Discussed above. Miller explained it already is a budgeted item. It is more than what was budgeted though. Printing costs will be added to the 2013 budget. Motion by Nehring/Carper to pay \$503.53 for annual report and newsletter printing/ mailing costs (\$250 originally budgeted). Motion carried.

Need 2 ESP members (in addition to Patrick) to serve on the 2013 JCEP Conference Planning Committee

The 2013 conference will be held in the Wisconsin Dells on April 17-18.

Mary Ann Schilling and Sue Allen are the co-chairs.

Sue Nagelkirk (Sauk), Kathy Metzenbaur (Juneau), Patti Herman (Columbia) were suggested. Compton asked that board members suggest colleagues in the Wisconsin Dells area and email names to Compton to identify if they are ESP members. LeFebvre suggested contacting new ESP members in the area, as a way to get them involved. Nehring suggested Edie Felts-Podol and Keith Vandervelde as recent retirees in the area. Compton will make contacts and try to line up the two additional representatives.

Upcoming Meetings

Board Meetings

August 21, 2012, 11:00 a.m. – 2:00 p.m., Pyle Center (or call in if you can't make it in person)

November 2012 (Compton will send a Doodle poll for dates)

March 2013

National ESP Meeting – October 7-10, 2012, Mobile, AL

Wisconsin's JCEP Conference – April 17-18, 2013, Wisconsin Dells, WI

National JCEP Leadership Conference – February 12-14, 2013, Memphis, TN

PILD – April 21-24, 2013, Alexandria, VA (ESP needs 2 delegates)

Galaxy IV Conference – September 16-20, 2013, Pittsburgh, PA

Compton adjourned the meeting at 10:55 a.m.