



EPSILON SIGMA PHI- ALPHA SIGMA WISCONSIN CHAPTER

Board of Directors Meeting via Wisline
March 3, 2011
3:00 PM Board Meeting
Minutes

Meeting was called to order by President, Paul Roback, at 3:00 pm.

Roll Call:

Present: Paul Roback, Shelley Tidemann, Patrick Nehring, Joan LeFebvre, Sue Buck, Faden Fulleylove-Krause, Peg Reedy, Dan Wilson, Linda Kustka, Dwayne Rohweder, Chris Kniep, Ann Keim,

Excused: Renee Mehlberg, Jeanie Baum

Absent: Ken Schroeder, Yvonne Horton, Edie Felts-Podoll, Jenny Wehmeier, Matt Hanson,

Review and Adopt Agenda: Moved by Fullylove-Krause/ LeFebvre. Motion carried.

Moved by Wilson/Fullylove-Krause to accept the February 2, 2011 meeting minutes. Motion carried.

Treasurer's Report: Reported by Roback for Baum. Baum sent three reports out to all. First report discussed: Budget to date report, noting Strategic Planning came in under budget. The annual membership number is at 136. We are at 157 lifetime members, down from 160 in 2010. Overall membership is 296 for 2011. The highest membership year was 2009 with 301 members. Expense checks issued since the last meeting were reported. The 2011-2012 proposed budget was review with the board. The budget being proposed is a deficit budget. Kustka noted the Extension 100 year celebration may be considered for addition to the proposed budget. Motioned made by Wilson and seconded by Nehring to place Treasurers report on file for audit. Motion Carried.

Unfinished/On-going Business

Strategic Planning Update: Paul Roback

Kniep thanked Roback for his work and expertise in getting the Strategic Plan for the chapter completed. Roback noted the last version was sent out on March 3, 2011 with final clarifications and word editing. Roback noted the potential next step after adoption by the board would be, posting the report for the membership to have access and give to the committees to move forward with their work. Wilson moved the board adopt the strategic plan as presented, seconded by Nehring. Motion Carried. Roback thanked all involved for their work.

Kniep suggested that all officers when passing on their materials to their successors remember to include a copy of the strategic plan with those materials. Wilson suggested that when the strategic plan is forwarded to the committees, this be done verbally as well as electronically to committees. Roback will be updating the website with changes from the Strategic Plan report.

New Business:

By-Law Revisions: Paul Roback

Bylaws were reviewed by Roback, walking through the changes the by-law revision committee has worked on. Past ESP President Wildek reviewed the proposed changes and he suggested that Dan Malacara also review.

Wilson suggested combining Article 4 and 6 and a correct name will emerge for this merge. Section one from each of these two articles can be combined.

Kniep noted in Roberts Rules: content and composition of bylaws: name, Purpose, membership, officers, meetings, executive board (board of directors), committees, parliamentary authority, amendment of bylaws are considered categories found in bylaws.

Roback will follow up with the suggested rewrites, sending re-writes to Wilson and Nehring by March 4, 2011. Board will receive the updated by-laws with rewrites and by-laws will also be forwarded to the membership for the annual meeting.

By law additions noted by Roback:

Purpose: new mission statement has been inserted.

Article 3 Membership: Major change to address inclusivity. Positions listed are listed in alphabetical order

Section 3: invitation to membership: recruitment and retention will be in conjunction with National membership drive.

Article 4 Officers: All officers will be ESP members. Addition

Section 3: All Officers are elected by the membership present at the annual meeting addition

Office of Secretary was included for succession. Addition

Line 50 Directors (with exception of President Elect, President and Past President) may serve up to two consecutive terms. Addition

Article 5:

Section 7: The Administrative Liaison is an ESP member and will have voting rights.

Addition

Article 10: Dues

Section In the year a member retires, they may apply their annual dues of that year towards their lifetime membership. Addition

Article 15: Committees Re-title

Section 1 Standing Committees Addition

H. Coordinate and facilitate communication to ESP members who are retired and coordinate with Benefits Review Committee on matters affecting retirees.

Addition

Section 3 Standing Committee Appointments. Addition

e. The Board and Committee Chairs are responsible for identifying new committee members. Addition

Section 4 Ad-Hoc Committees. The President can create and appoint members to Ad-Hoc committees for carrying out purposes of and report to the Board of Directors. Addition

ARTICLE XVII: DISSOLUTION

If this were to occur, the Dean and Director of Cooperative Extension will provide oversight of these funds Addition

JCEP & Annual Meeting

Olympics: Reedy reported Andy is setting up an Olympics meeting with the committee.
Silent Auction: Reedy noted the annual letter to donors included the silent auction request and sent to "All" list. Cara Carper will be helping Reedy with the auction.

Kniep highlighted changes to JCEP Conference. Registrations have been sent now with the conference highlights. Tours are incorporated into conference schedule. Conference Theme is "Thriving in Challenging Times". Kniep thanked Roback for his support to the JCEP Planning Committee. Lefebvre noted the offering with Patrick Ducharm will be focusing on balance work and family time.

Nominations & New Officers: Kniep noted nominations are open and looking for officers. Need three directors as well as a President Elect and Secretary.

Budget: Roback noted the budget had already been discussed earlier.

In Memoriam: Joan LeFebvre reported Priscilla Hardgrave, and Betty Davies had passed. LeFebvre asked if there is a written piece for those memorials mentioned at the Awards luncheon. LeFebvre will check with JoAnne Gruber-Hagen on the needs for this area at the awards luncheon as JoAnne has worked on this before. Kniep will check with JCEP President regarding details for the Awards Luncheon and will let LeFebvre and Roback know.

Roback reminded the Grant and Awards committees of their responsibilities for the Awards luncheon. Grant recipients supplied by Nehring: Patti Herman, Lori Larabee, Michelle Gonzalez, Gary Kirking, Kari Lutz, Diana Hammer Tscheschlok, Terri Hernandez and Michael Maddox. Reedy supplied the following statistic: The amount of funding for the 2011 grants was as follows: ESP fund: \$16,619.69 and Ahlgren fund: \$4070.42.

Other items for JCEP: Roback noted there will be a table for ESP, for membership recruitment, at the poster session. The banner is planned for use at this time. An ESP bookmark will be put in the conference folders. Roback needs to get bookmarks to Kniep. Reedy has additional pieces to add to the table.

Standing Committee Reports:

Please send annual committee reports to Paul Roback by **March 25th** for distribution at the annual meeting. Roback will compile into one document for the annual meeting.

Board Member Reports:

Administration Support: Katie Councilor is the new support for ESP in the Dean's Office.

President-elect: Joan LeFebvre

2011 National JCEP Leadership Conference - Feb. 8-10, 2011- San Antonio, TX
LeFebvre shared with the board an update from the conference. LeFebvre sent a video clip from the conference. Three presenters were noted, 2 were video linked and one in person. The later presentation noted the changes that are coming from NIFA in 5 areas. Presenters noted importance of grant proposals - 40% are funded and 70% of grants must go to high risk states and Wisconsin is not a high risk state.

ESP meeting had state reports and reports were sobering, due to many states facing funding challenges. Two states were still hiring: North Dakota and Wyoming. She noted that there are others in the nation interested in our ESP Strategic Planning Work. LeFebvre noted the National is interested in having a link to Wisconsin's work.

LeFebvre shared what some states have done for retirees to keep involvement. National level is looking for committee members.

President

Roback thanked Mehlberg for the newsletter.

Roback has received communication from Minnesota ESP regarding the Strategic planning Wisconsin has recently completed.

Retiree communications has been done through the retiree e-mail list. The list has been well received.

Upcoming Meetings

Board Meetings

Annual Meeting at JCEP Conference (April 5-7 2011)

May / June 2011

August 16, 2011 (face-to-face meeting)

Public Issues Leadership Development (PILD) – April 4-6 2011 – Alexandria VA

August 16th- Annual Picnic

Roback thanked all for the time for today's meeting.

Nehring moved and Buck seconded to adjourn the meeting. Motion Carried.

Roback adjourned the meeting at 4:32 p.m.

Contact: Paul Roback, President, paul.roback@ces.uwex.edu

Minutes recorded by Michelle D. Tidemann, Secretary