



**EPSILON SIGMA PHI- ALPHA SIGMA WISCONSIN CHAPTER**

Board of Directors Meeting  
Wisline  
June 10, 2014  
9:00 a.m. - 10:30 p.m.

**AGENDA**

1) Call to Order: Mary Novak, President 9:00

2) Roll Call: Aerica Bjurstrom, Secretary

Present: Pattie Carroll, Melanie Miller, Mary Novak, Aerica Bjurstrom, Randy Knapp, Marilyn Herman, Cheryl Skjolaas, Joan Wimme, Paul Roback, Peggy Compton, MaryAnn Schilling, Patrick Nehring

3) Review and Adopt Agenda: Any additional or reordered items

4) Review of Feb. 28, 2014 meeting minutes. Paul had one grammatical error to change. Motion to approve minutes - Hermann/Knapp

5) Treasurer's Report: Melanie Miller - checks paid for national JCEP meeting for Patrick and Mary. National dues have been paid for late members registrations. Money collected from the auction and raffle was \$1,085. A contribution for \$35 was also collected, so \$1,120 was sent to the UW Foundation. Total checking is \$1,587.86 no bills from JCEP yet from awards committee or conference committee. Mary will check with Rene and Monica on awards expenses and Todd from the conference committee. The treasurer's report was placed on file.

6) Standing Committee Reports:

a) Awards: Monica Lobenstein

Congratulations to the Washington County Team who was selected to receive the National ESP Diversity-Multicultural Team Award for the North Central Region! They will be recognized on October 8, 2014 at the 2014 ESP National Conference Recognition/Awards Reception.

The awards committee has not met since JCEP.

Awards committee will focus on throughout 2014-2015:

- Strategies to increase number of award applications
- A gift for incoming/outgoing ESP president as the supply of gavels given to the incoming president is gone.

- b) Benefits Review: Dwayne Rohweder – no report
- c) Grants: Chris Kniep/Pattie Carroll – The committee is receiving summaries from grant award recipients. Planning a meeting this summer to discuss marketing and promotion of grants available.
- d) Global Relations: MaryAnn Schilling – MaryAnn would like to step off as chair, Mary will be working with MaryAnn to replace her. MaryAnn will try to set up a meeting with committee and she will try to find a new chair for the group.
- e) Membership: Peggy Compton – Continuing members, Kristi Cutts. Peggy will be chair, Mel as board liaison. Faye and Ellen on last year, not sure if they will stay on. Kristi has one new recruit – Daniel Marzu. Email blasts, program areas – work through fall. They will be putting together a strategy. National level – achievement in membership. Peggy completed application online. Only seven chapters completed application, some didn't add supporting documents. The top chapter gets a gift certificate for ESP logo items. Wisconsin has a good shot at being a top chapter.
- f) Nominations: Patrick Nehring – no report
- g) Retiree: Paul Roback – Committee members include Paul Roback- Chair, Mary Mennes, Kathi Vos, Jim Hovland & Christine Kniep. We are currently awaiting confirmation on the ESP Board Liaison to the committee. The Committee continues to utilize the retiree e-mail distribution list to forward communications from the Dean, Chancellor and other relevant information.  
Resource Development: Patrick Nehring – Peggy Compton reported. Patrick is willing to head up and the committee is in a rebuilding stage. Looking for new ideas for JCEP. Silent auction and raffle \$1,085 raised. One thing noticed this year were silent auction bids were few and far between. Some items sold for hardly what the item was worth. Committee will really need to take on the task of the Evergreen tree sculpture and getting donations for the leaf on the tree and updating recent donations.  
Motion to approve standing committee reports Knapp/Miller. Motion passed.

7) Board Member Reports:

- a) Historian: Linda Kustka – no report
- b) Newsletter: Joan Wimme – Three newsletters per year are published in July, November, and March. Deadlines for submitting are on the ESP website. The standard deadline is the first of the month before publication. June 30 for July (2014 only), October 1 for November issue, and Feb 1 for March issue. If you have pictures for the newsletter, send them in with your article. Please note who is in the picture. The picnic is a good time to get pictures for the newsletter.
- c) Administration Representative: Yvonne Horton – no report
- d) Retiree Representation: Marilyn Herman & Randy Knapp – In May 30-40 4-H and Family Living people got together on UW-Madison campus. They discussed research projects and other on-goings on campus.
- e) County Representation: Mike Koles & Connie Abert – no report
- f) State Representation: Patrick Robinson & Cheryl Skjolaas – no report
- g) Past President: Patrick Nehring - no report
- h) President-elect – (Vacancy) – no report
  - i) Memorial list
- i) Wisconsin JCEP
  - i) Wisconsin JCEP Conference: Patrick Nehring – Fairly well attended. A little lower than in the past. Positive comments overall. Some issues with the schedule and will look at that again

for next year. 2015 will be in April in the Fox Valley area. Patrick will be the chair of the committee.

- ii) Promotions and Marketing: Peggy Compton – JCEP committee three representatives from each association. The promotions and marketing group was very good and had some new give-aways. Peggy has the ESP display.
- iii) Issues and Concerns: Mary Novak – committee inactive this past year – no report.
- j) PILD – April 6-9, 2014, Alexandria, VA
  - i) Report - Delegates: Erin Peot and Mary Ann Schilling – MaryAnn attended with Erin Peot. Celebrating the 100<sup>th</sup> anniversary of the smith-lever act. Using multimedia and social media to contact members and things to do to keep up with the times. Met with Ron Johnson’s staffer.  
Motion for board reports Hermann/Wimme

#### 8) Unfinished/On-going Business

- a) ESP Room at the Pyle Center: Ways to fund the upgrade – Melanie Miller. Pyle Center is covering a lot of the costs to remodel the room. Colors in green to go with the Evergreen donation tree. Looking for funding. Special funding drive by sending donation letters to membership. The committee will draft a letter and send to board for a review with a timeline. Something will also be in the July newsletter and Paul will promote with retirees on their newsletter. Membership awards hung on the wall? Charter hung on the wall? Or a binder or book that could be in the room rather than hanging. We can find a place for them, but they need to be updated.
- b) History of Extension/Smith-Lever Act 100<sup>th</sup> Anniversary – Patrick Nehring – looking for ways to promote the anniversary. Possibly promoting at the picnic, Mary will contact the picnic committee about promoting. Computer/monitor showing video of historical administrators. Linda has a copy of the DVD. Mary will send a note to Linda and tell her Peggy will be willing to assist her in following through on the DVD showing.
- c) Gavels for Presidents – The awards committee is taking this up and will present more at the summer meeting.

#### 9) New Business

- a) Congratulations to Peggy Compton who was elected North Central Region Vice President of the Wisconsin / Alpha Sigma Chapter. Peggy had to put together a five minute video and package for submitting to be on the ballot. Weighted vote depending on how many members each chapter have. There were three candidates and Peggy was elected as Vice President.
- b) President-Elect Position Vacancy – Patrick Nehring is working on finding a new President-Elect. Patrick will set up election online for membership. Other nominations are being accepted. Mike Koles has been named the new leader of the Wisconsin Towns Association. The nominations committee will have to meet to fill open positions.
- c) ESP Leadership for JCEP Conference 2015 – Patrick Nehring – Three people from ESP represent the group on the JCEP board; they are President, President Elect and past President. The rotation of leadership ended up having the ESP being the president of the board and chair of JCEP. A new rotation will work out to not have this situation arise again. Patrick is asking for volunteers from ESP to be on the JCEP Committee. General consensus is to have the conference in April from now on. For future conferences, the following year’s location and date will be announced.
- d) Items of Organization for the Year & Membership on Committees. – Mary will be sending out meeting doodle about 2-3 months in advance. Calling for agenda items about 3 weeks before

meeting from committees. Agenda should go out week before the meeting so everyone can look it over. Send committee reports to Aerica before the meeting. New contact person in Madison, Tamsin Ford took over for Janice England. She will help and be the contact from the Dean's office. Committee Policies and procedures. Specific membership makeup of group and it helps guide the president/committees. Joan will ask the board to submit photos of themselves to go along with their reports/articles for the newsletter. Board Liaisons should be appointed to the committees.

10) Upcoming Meetings

a) Board Meeting

i) August 19, 2014, 10:00 am – 1:00 pm Pyle Center, Madison, Picnic to follow at Lakeview Park, Middleton

b) National ESP Meeting – October 6-9, 2014, Indianapolis, IN

c) Wisconsin's JCEP Conference 2015 Fox Valley Area

11) Deadlines: ESP Newsletter – June 30

12) Adjourn 10:33 PM

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